

Position Specification

IT Infrastructure Manager



Location: Riyadh - HQ

Reports to: IT Director

Direct Reports:

- IT Network Engineer
- IT Operation Specialist
- IT System Administrator

Qiddiya will be the Kingdom of Saudi Arabia's pre-eminent entertainment destination.

Backed by the Saudi Public Investment Fund (PIF), Qiddiya will provide a range of entertainment, sporting and cultural facilities, and will be built 40km from downtown Riyadh. It will cover a total area of 334 km², with Phase 1 expected to be launched in 2022.

Qiddiya is formed of three distinct entities:

Qiddiya Holding Company (QIC): A wholly owned subsidiary of PIF, this holding company is responsible for maintaining and managing all Qiddiya investments and for the overall development and expansion of the Qiddiya brand.

Qiddiya Development Company (QDC): Provides full development and execution services for QIC's investments and portfolio companies.

Qiddiya Operating Company (QOC): Responsible for the ownership and day-to-day operations of all individual portfolio companies.

Position Summary

IT Infrastructure Manager is responsible for planning, designing, implementing, operating, and managing IT infrastructure including communications, computing, network, account management and monitoring systems.

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Key Responsibilities

Responsibilities include:

- Leadership and Management Responsibilities:
 - Lead and manage IT Infrastructure organization including people, process, technologies, assets, and operations.
 - Provide mentorship, coaching, goal setting and development for IT infrastructure teams.
 - Manage the design, implementation, and operation of the IT infrastructure systems including communications, computing, network.
 - Negotiate with vendors, and contractors to secure network products and IT operations.
 - Forecast and plan IT infrastructure requirements based on business need. Conduct IT infrastructure and operational cost estimate.
 - Ensure the compliance with the service level agreements and the operational level agreements Develop enhanced production monitoring and additional capability.
 - Build and manage, and execute the IT infrastructure and operations contracts with service providers / partners.
 - Place proper metrics (KPI's) and proper monitoring systems to ensure continuous monitoring to the Infrastructure.

- Technical Responsibilities:
 - Identify technologies that are required to meet the business needs and requirements.
 - Prepare scope of work for IT infrastructure RFPs.
 - Ensure optimal operation of all network hardware and equipment, including routers, switches, firewalls, cabling, and so on.
 - Ensure effectiveness of computing and hardware requirements, including servers, storage, backup etc.
 - Provide regular reports about Infrastructure health.
 - Participate in the development of enterprise architecture governance structure and IT strategies as well.
 - Develop and regularly review IT Infrastructure policies, procedures, and processes.
 - Ensure detailed documentation for the entire architecture design and work.

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Required Skills & Experience

- Bachelor's degree in Computer Engineering, Computer Science, Information Systems, or other IT related fields.
- Minimum of eight (8) years' experience in IT Infrastructure leading position.
- Fluent skills in English language.
- Awareness of the latest technologies and trends in the market.
- Experience in cloud infrastructure management and their integration technologies.
- Familiarity with the infrastructure of digital transformation technologies such as Internet of Things, cloud computing, and mobility.
- Ability to rapidly promote IT infrastructure to cope with the business growth.
- Ability to optimize IT infrastructure and eliminate redundancy.
- Familiarity with IT infrastructure components standard specifications, major market players, and different brands.
- Ability to establish

Personal Characteristics for Success

- Ability to establish creative and innovative environment.
- Ability to lead in an environment of constant change.
- Commitment to continuous learning and self-development.
- Excellent writing, presentation and communication skills.
- Dedication, teamwork and hard work.