

Position Specification

Financial Planning & Analysis

Senior Analyst



Location: Riyadh - HQ

Reports to: Accounting Director

Direct Reports: TBC

Qiddiya will be the Kingdom of Saudi Arabia's pre-eminent entertainment destination.

Backed by the Saudi Public Investment Fund (PIF), Qiddiya will provide a range of entertainment, sporting and cultural facilities, and will be built 40km from downtown Riyadh. It will cover a total area of 334 km², with Phase 1 expected to be launched in 2022.

Qiddiya is formed of three distinct entities:

Qiddiya Holding Company (QIC): A wholly owned subsidiary of PIF, this holding company is responsible for maintaining and managing all Qiddiya investments and for the overall development and expansion of the Qiddiya brand.

Qiddiya Development Company (QDC): Provides full development and execution services for QIC's investments and portfolio companies.

Qiddiya Operating Company (QOC): Responsible for the ownership and day-to-day operations of all individual portfolio companies.

Position Summary

Reporting to the Accounting Director, you will be an integral part of the Finance team. Support preparation, timely delivery and accuracy of Company budget, forecast(s), monthly results and long range plans.

Assist in preparation and completion of month-end performance reviews, Quarterly reporting decks, Board of Director reporting packages and other internal reporting requirements.

Support Qiddiya with financial analysis to understand monthly drivers of performance and aid in identifying growth opportunities and cost reduction initiatives.

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Key Responsibilities

Responsibilities include:

- Analyze current financial performance compared to budget, forecast, prior year and other comparable measures.
- Develop clear short-term and long-term financial projections and forecasts of the company
- Support and work with each functional leader for development of revenue and expense targets
- Implement budgeting, financial planning, forecasting and performance management systems and processes
- Liaise with all functions of the company to develop the overall operating and capital expenditure budget of the company
- Collect, format, analyze and synthesize data and reports to make recommendations around available options and other strategic decisions
- Develop short and longer-term cash flow projections.
- Develop financial models
- Anticipate and flag potential variances in cash flow and profit and loss to senior stakeholders
- Ensure accurate and timely monthly/quarterly generation of reports.
- Develop and manage periodical financial reporting pack for senior management and Board of Directors
- Assess financial information and other key performance indicators and reports to make timely recommendations to the management team.

Required Skills & Experience

- Bachelor's degree in Finance or Business Administration.
- Master Degree desirable
- Minimum of five (5) years' experience in an FP&A role.
- Development of systems and processes

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Personal Characteristics for Success

- Strong effective communicator in writing, business presentations and in interpersonal communication.
- Highly developed, demonstrated teamwork skills.
- Demonstrates a high degree of confidentiality in interpersonal interaction.
- Exhibits an unusual degree of common sense in working with co-workers and the executive team.
- Must exhibit a commitment to continuous learning.
- Experience working in a flexible, employee empowering work environment. Structured or large company experience will not work here.
- Familiarity and skill with the tools of the trade in financial planning and analysis, including Microsoft Excel, ERP Systems and other requisite tools (e.g. Business Intelligence)